



REGISTRATION AND ADMISSION OFFICE

Form No. : DR-FO-003
Version: 1
Effective Date : 23/7/2019
Office: Registration And Admission
Office (F1-02)
Page (s) : 3

APPLICATION FOR WITHDRAWAL FROM STUDIES

Section I (To be completed by Student)

Full Name : [Grid of 20 boxes]

National ID/Passport : [Grid of 12 boxes]

Matric No./ UiTM St. ID : [Grid of 12 boxes] e.g : PA091642

Programme : [Grid of 6 boxes] : refer note at the end of this form

Faculty : _____

Department : _____

Section II (To be Completed by Student) Please tick (✓) in the appropriate box.

- 1. Financial difficulties [] 5. Offer from another local university [] Others (Please Specify) []
2. Personal matters [] 6. Offer from foreign university []
3. Job commitment [] 7. Programme not suitable []
4. Health problem []

I wish to withdrawal from studies starting from : _____ e.g. 24/2/2019.

Telephone No : _____ Email : _____

Student's Signature : _____ Date: _____

Section II (To be Completed by Head of Department/ Student Advisor)

(Head of Dep. or Student Advisor's Signature)

Name : _____

Date : _____

APPLICATION FOR WITHDRAWAL FROM STUDIES

Section III (Clearance From) * THIS TABLE MUST BE FILLED IN SEQUENCE

SUBJECT	VERIFICATION (Name and Signature)	DATE	REMARKS / STAMP
1. LIBRARY <i>(Reading materials, books and related library items)</i>			
2. Accounting Office <i>(Tuition Fees & Related Fees/Fines/Loans)</i>			
3. Pre_Academic Program <i>(returned student's results- if any)</i>			
4. IT OFFICE <i>(Remove from all QIU system, System ID and Password)</i>			
5. Registration and Admission Office <i>(Return Student's Matric Card)</i>			
6. Dean			

NOTE: Submitted to the Registration And Admission Office (F1-02) for taking necessary action.

MHER Order NO.:

(For Registration And Admission Office)	
Checked and updated by : _____	
Signature & Date : _____	Stamp :

Note: Please refer the following code for student's programme.

Code	Program Name
HS241	BACHELOR OF HEALTH SCIENCE (MEDICAL LABORATORY TECHNOLOGY)
HS242	BACHELOR OF HEALTH SCIENCE (MEDICAL IMAGING)
HA246	BACHELOR OF HEALTH SCIENCE (OPTOMETRY)
PH240	BACHELOR OF PHARMACY (PHARMACY)
DS240	BACHELOR OF DENTISTRY (DENTAL SURGERY)
SCSR	BACHELOR OF COMPUTER SCIENCE (COMPUTER NETWORK AND SECURITY)
SCSJ	BACHELOR OF COMPUTER SCIENCE (SOFTWARE ENGINEERING)
CDCS240	BACHELOR OF COMPUTER SCIENCE (INFORMATION TECHNOLOGY)
SHAR	BACHELOR OF SCIENCE (HUMAN RESOURCE DEVELOPMENT)
SBSD	BACHELOR OF MANAGEMENT (TECHNOLOGY)
	BACHELOR OF INTERNATIONAL BUSINESS